



## County Employees' Retirement Fund

2121 Schotthill Woods Drive

Jefferson City, MO 65101

Phone: (877) 632-2373

Fax: (573) 761-4404

Web Site: [www.mocerf.org](http://www.mocerf.org)

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# Clerk Bulletin

June 2026

## Beneficiary Forms

Please remind members to review their CERF beneficiaries. Current beneficiary designations can be found on the recently mailed CERF member statements or by logging into the CERF member portal at [www.mocerf.org](http://www.mocerf.org).

Beneficiary Form 1A designates a beneficiary for the \$10,000 death benefit and non-vested refund of contributions upon member's death.

Beneficiary Form 8 designates a beneficiary for the refund of CERF contributions for a single, vested member upon their death. Any employee can complete a Beneficiary Form 8 in the event they become single and vested.

Beneficiary Forms 1A and 8 can be printed from our [website](#) under Member, Forms, and [Pension Plan Forms](#). Beneficiary designations can also be updated on the CERF member portal.

## Job Title or Contact Information Changes

If an employee's job title, last name, address, or phone number changes, please submit a change form through CARS. It's important we keep job titles and contact information current. We appreciate your help in maintaining these records.

## Medical Leave

Your county must have a written medical leave policy stating the number of months allowed for CERF to honor that as a service credit for a period of up to 12 months. If your county simply follows the Family Medical Leave Act of 1993 (12 weeks), a written statement to that effect must be included in your county personnel handbook.

If an employee will continue to receive pay while on medical leave, it isn't necessary to enter the leave of absence form in CARS.

## Empower

To schedule an appointment or county visit with the Empower Retirement Plan Advisor, Shaun Dwyer, please email [shaun.dwyer@empower.com](mailto:shaun.dwyer@empower.com).

For any concerns or issues related to payroll file uploads through the Empower portal for the CERF Savings 457 and 401(a) Plans, please contact Empower directly at 1-800-695-4952.